

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : AC/PFS

DATE: 9 January 1958

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FROM : C/LAS

SUBJECT: Weekly Activities Report #1

Document No. 46NO CHANGE in Class. ☒☐ DECLASSIFIED

Class. CHANGED TO: TS S O

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1

Date: 08 MAR 1978 B

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. This week we have in progress eighty-four (84) classes with about six hundred (600) students. These include fifty-eight (58) new classes with about four-hundred-twenty (420) students which started this week.

2. Forty-four (44) courses were started in twelve (12) different languages in the Voluntary Language Training Program on 6 January 1958, with a total of 330 students enrolled in the classes. Of these courses, 19 are conducted before working hours and 25 after work. Courses are being given in Arabic, Chinese, Finnish, French, German, Greek, Italian, Japanese, Persian, Polish, Russian and Spanish. During the current trimester, courses are being offered for the first time in the Voluntary Language Training Program in Arabic and Greek. ☐ reports that three additional courses may be organized during this week in Japanese, Persian and Polish.

3. A QRP on 2 January considered a candidate from FDD for the ☐ Chinese program. The Panel decided to refer the case back to FDD for further consideration. FDD subsequently withdrew the request.

4. The place has been hopping this past week - all phones simultaneously and continuously ringing and strangers and friends milling around the public rooms, or dashing in breathlessly to see if they can get under the line. And out of this pandemonium, the out-of-hours program is being shaped by ☐ assisted by interviewing instructors, for beginning of its third trimester. Phyllis and Joan, for a week, were almost constantly either receiving incoming calls or making outgoing calls, and frequently five lines at once were in use.

5. The intensive Polish course created on a "crash" and urgent basis nine months ago and conducted by a senior instructor we "borrowed" from the DDP, assisted by our lab technician whom we diverted part-time, is now down from an original three students to one with ten more weeks to go.

6. Western Europe-Americans Abroad Orientation #2 has been cancelled as no candidates had been enrolled by registration deadline. This is the third successive cancellation of this course, and it will no longer be offered. Principal reason for lack of appeal is the attitude in WE that sufficient briefing along these lines can be and is done at the desk.

7. Americans Abroad for the Middle East, scheduled for 13-17 January, has been cancelled because of insufficient likely registrants (4-6). This insufficiency seems attributable in large part to interested parties' prior enrollment in other training required for overseas assignment.

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